



Tri County Women's Centre
Project Coordinator
(term, full time)

The Tri County Women's Centre is a community based, feminist agency that provides support counseling, advocacy services, and programs to women and adolescent girls.

The Centre is seeking to hire a project coordinator for a cannabis education and substance user support project.

Skills and background:

- Education and experience in project coordination, team management, event planning, stakeholder engagement
- Understanding of and experience with feminist theory and practice, substance use related work, and trauma-informed approaches
- Able to work independently and as part of a team
- Time management, organization and communication skills
- Problem solving skills
- Bilingualism (French/English) an asset
- Able to complete basic computer tasks

This is a 35 hrs/wk position based in Yarmouth, Nova Scotia, involving work across the tri counties (Digby, Shelburne and Yarmouth). This is a term position, until October, 2021. The successful candidate will require a criminal record check, child abuse registry check, and access to reliable transportation.

The Tri County Women's Centre is an equitable employer. Self-identification is welcome.

Estimated start date: September 17, 2018

Only those chosen for an interview will be contacted.

Application deadline: Friday, August 31, 2018 4:00pm (Atlantic)

For more information: 902-742-0085 or 1-877-742-0085

Please send cover letter and resume to the Hiring Committee:
lisanne@tricountywomenscentre.org
12 Cumberland St. Yarmouth NS B5A 3K3